

## MACER Notes for September 17<sup>th</sup> 2015 Meeting



Representing Management: Lane Glenn, Bill Heineman and David Gingerella  
Representing NECCPA: Linda Giampa, Tom Greene and Stephanie Wares

- Assigning DCE Classes
  - Linda Giampa asked to clarify how DCE classes are assigned
  - Bill Heineman confirmed that it goes based on the seniority list for the first class and then if they have taught 2 classes within a continuous 5 year period than they are given priority for a second class. After that, it is up to the Dean of that area as to the remaining course assignments.
    - Bill Heineman also stated that now with enrollment numbers being lower there may be less and less classes to assign as a second course. Also, if there is even one break in the 5 year/2 classes this makes someone ineligible for seniority for a second class.
- Strategic Planning
  - Lane Glenn reported that forums in Haverhill, Lawrence and electronically will be occurring to start developing goals and topics for the next strategic plan.
  - He stated that they will follow the SOAR model of Strengths, Opportunity, Aspiration and Results
    - There will be many sessions including feedback gathered electronically for individuals who are unable to attend a forum and that all of the information gathered by facilitators will be the main source of the goal setting.
  - President Glenn also reported that they will more explicitly be incorporating Department of Higher Education goals into our own framework as well.
- Renovations
  - David Gingerella provided an update as to renovations on both campuses including the following:
    - Renovations for the library are on track (actually may be done a month earlier than expected) and on budget
    - Flexible student space for students will be created in the B building across from HR (to be used for students to reserve for club space, etc.).
    - E & B Building updates are bid out and a contractor should hopefully be on site by Thanksgiving to do most of the work in Dec during break
    - Gym classroom window has been sealed and painted
    - Spurk Renovation is on track
      - Relocating of furniture, theatre equipment, etc. will be relocated to B&E buildings once those renovations are complete. David Gingerella reported that they are trying to avoid using large pods for storage outside as weather and animals can sometimes damage items in pods.

- Faculty/Staff will be using plastic totes to move and store items, but according to David Gingerella they won't be rented till it's time to use them.
    - Shredding days are on the schedule.
    - Conversations with MCCC and AFSME will begin soon about the specifics of the move and where people will be moving to.
  - Dimitry Building siding and windows may potentially be updated next summer and they are waiting for funding and pricing.
  - Common St Lot- because this lot is owned and operated by the city of Lawrence it closes at 8pm. David Gingerella suggests that NECC individuals not park there especially if you have a night class.
  - David Gingerella also stated that (at the time of this meeting) the cross walks in Lawrence would be marked within 10 days.
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- Solar Power
    - David Gingerella also mentioned that the college uses solar power as well: click the link to read more <http://www.necc.mass.edu/newsroom/2015/06/26/necc-will-be-greener-thanks-to-new-partnership/>
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- Linda Giampa also asked for clarification on if the Police Academy pays for parking. David Gingerella stated that the Academy does pay for parking for all of the individuals who are a part of the Police Academy.